

**WILBARGER CREEK MUNICIPAL UTILITY DISTRICT NO. 1**

**AGENDA**

**September 5, 2024**

TO: THE BOARD OF DIRECTORS OF WILBARGER CREEK MUNICIPAL UTILITY DISTRICT NO. 1 AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Wilbarger Creek Municipal Utility District No. 1 will hold a meeting on **Thursday, September 5, 2024, at 12:00 noon at the offices of Armbrust & Brown, PLLC, 100 Congress Avenue, Suite 1300, Austin, Texas.** The following matters may be considered and acted upon at the meeting:

**PUBLIC COMMENT**

1. Citizens' communications and Board member announcements;

**CONSENT ITEMS**

*(These items may be approved collectively or individually. Any of these items may be pulled for discussion upon the request of any board member.)*

2. Minutes of August 1, 2024 Board meeting;

**BUDGET AND TAX ITEMS**

3. Tax rate analysis, including recommendation from District's financial advisor regarding 2024 tax rate;
4. Public hearing on District's 2024 tax rate, including public feedback received through appraisal district / county tax office websites;
5. Retail rate and/or connection fee adjustments, including to pass-through of wholesale water cost increases to retail rates;
6. Budget for fiscal year 2024-2025, including:
  - (a) Notices to participating districts of adoption of 2024-2025 operating budgets under Joint Facilities Agreements for:
    - (i) Southeast Detention Pond;
    - (ii) Southwest Detention Pond;
    - (iii) ShadowGlen Trace;
    - (iv) Wilbarger Creek Wastewater Interceptor;
  - (b) Resolution Adopting Budget for fiscal year 2024-2025;
7. Record vote on District's 2024 tax rate and Order Levying Taxes;
8. Amended and Restated Information Form *(if necessary for tax rate change)*;

## **BOND ITEMS**

9. Unlimited Tax Bonds, Series 2025, including:
  - (a) Report from District's financial advisor regarding feasibility of District's next utility bond issue;
  - (b) Preliminary Schedule of Events;
  - (c) Engagement letter with Schroeder Engineering Company for preparation of engineering report for bond application;
  - (d) Any other matters related to the issuance of the bonds;

## **ELECTION ITEMS**

10. ***See Supplemental Agenda for November 2024 Director election items;***

## **MASTER DISTRICT AND ADVISORY COMMITTEE ITEMS**

11. Wholesale water rates and capacity charges, wholesale water purchase schedule and projections, LUE connections, and related matters;
12. Wastewater treatment plant expansion/conversion project;
13. Agenda(s) and minutes from most recent meetings of Wilbarger Creek Municipal Utility District No. 2 Board of Directors and Advisory Committee;

## **REPORTS AND RELATED ACTION ITEMS**

14. Report from developer(s) regarding status of development, construction, and homebuilding activity;
15. Report from District's utility operator, including:
  - (a) Water usage, quality, accountability, and conservation, including:
    - (i) Leak detection efforts to address water loss and related repairs, including corrective action plan;
    - (ii) Water quality complaints;
    - (iii) Implementation and enforcement of water restrictions;
  - (b) Connection and billing reports, including customer service, delinquent accounts, and write-offs;
  - (c) Utility operations, maintenance, and repairs;
  - (d) Solid waste and recycling collection services;
  - (e) Landscape maintenance services, including alternative pricing proposal from TexaScapes, Inc.;

- (f) Calculation of annual CPI adjustment under Operations Services Agreement with Crossroads Utility Services LLC;
16. Report from District’s accountant, including:
- (a) Bills, invoices, transfers, and investments;
  - (b) Secretary’s Certificate and Amended Resolutions Regarding Bookkeeper’s Account (*increasing maximum account balance to facilitate payment of bills and invoices*);
17. Report from District’s financial advisor;
18. Report from District’s engineer, including:
- (a) Master District operations;
  - (b) Request for maintenance agreement for discharge of off-site storm water flows from proposed Okra Subdivision into ShadowGlen Phase 2, Sections 25 & 26 drainage channel;
19. Report from District’s attorney, including:
- (a) Review of prior developer and consultant directives;
  - (b) Texas Municipal League Intergovernmental Risk Pool Cyber Liability and Data Breach Response Coverage Critical Alert, including “opt in” to continued coverage and related Cyber Liability and Data Breach Response Interlocal Agreement;

**OTHER DISCUSSION/ACTION ITEMS**

20. Future meeting schedule and agenda items.

The Board of Directors is authorized by the Texas Open Meetings Act, Chapter 551, Texas Government Code, to convene in closed or executive session for certain purposes, including, without limitation, receiving legal advice from the District’s attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073), discussing personnel matters (Section 551.074); discussing security personnel or devices or security audits (Section 551.076); and discussing information technology security practices (Section 551.089). If the Board of Directors determines to go into executive session to discuss any item on this agenda, the presiding officer will announce that an executive session will be held and will identify the item to be discussed and the provision of the Open Meetings Act that authorizes the closed or executive session.

(SEAL)



*John W. Bostman*  
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 Attorney for the District

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The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call 435-2300 for more information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas program, 1-800-735-2988.

**WILBARGER CREEK MUNICIPAL UTILITY DISTRICT NO. 1**

**SUPPLEMENTAL AGENDA**

**September 5, 2024**

TO: THE BOARD OF DIRECTORS OF WILBARGER CREEK MUNICIPAL UTILITY DISTRICT NO. 1 AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Wilbarger Creek Municipal Utility District No. 1 will hold a meeting at **12:00 noon on Thursday, September 5, 2024 at Armbrust & Brown, PLLC, 100 Congress Avenue, Suite 1300, Austin, Texas.** The following *additional* matters may be considered and acted upon at the meeting:

1. Certification of Unopposed Status of Candidates for the November 5, 2024 Director Election;
2. Order Declaring Election of Unopposed Candidates and Canceling November 5, 2024 Director Election;
3. Any other matters relating to the District's November 5, 2024 Director election.

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**EL DISTRITO DE SERVICIOS PÚBLICOS MUNICIPALES NO. 1  
DE WILBARGER CREEK**

**AVISO SUPPLEMENTAL A LA AGENDA**

**5 DE SEPTIEMBRE DE 2024**

A: LA JUNTA DE DIRECTORES DEL DISTRITO DE SERVICIOS PÚBLICOS MUNICIPALES NRO. 1 DE WILBARGER CREEK Y A TODA PERSONA INTERESADA:

Se pone en conocimiento del público que la Junta Directiva del Distrito de Servicios Públicos Municipales Nro. 1 de Wilbarger Creek va a tener una reunión **jueves, 5 de septiembre de 2024 a las 12:00 en la mediodía en las oficinas de Armbrust & Brown, PLLC, 100 Congress Avenue, Suite 1300, Austin, Texas 78701.** Los siguientes propósitos *adicionales* se consideran y pueden ser llevados a cabo en la junta:

1. Certificación de la condición sin oposición de los candidatos para la elección de director del día 5 de noviembre de 2024;
2. Orden declarando la elección de candidatos sin oposición y cancelando la elección de Directores el 5 de noviembre de 2024;
3. Cualquier otro asunto con respecto a la elección de Directores del día 5 de noviembre de 2024.

(SEAL)  
(SELLO)



  
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Attorney for the District